

Inter-District Transfer Agreement Policy (Board Policy 5117)

Montague Elementary School District (MESD) and surrounding Siskiyou County schools appreciate the importance of parental preference in school selection. With the understanding that students and families have diverse needs, and that students thrive in different environments, our schools maintain a liberal inter-district transfer policy.

Your transfer must be renewed each school year by first visiting the district office in your school district of residence. MESD will accept interdistrict transfer requests for the following school year after June 1st of each year. Transfer requests received after July 1st and before August 1st will not be considered until after August 1st of the school calendar year. Applications will be processed within thirty days of receipt.

Per California Education Code 46600.1 and 46600.2, MESD reserves the right to deny or revoke requests based on the following criteria:

- Approval by the District of Attendance is subject to space availability in the district and the district's capacity to provide special education services, if applicable.
- Students who are eligible for Special Education Services may be asked to obtain an Inter/Intra-SELPA Agreement for Individuals with Exceptional Needs.
- Student is excessively tardy or absent from school, or is brought to school excessively early or left excessively late.
- Student fails to uphold appropriate behavior standards.
- Any infraction that would be cause for suspension in the general education setting.
- False or misleading information was provided during the application process.
- Other conditions that occur that would render continuance unadvisable.

MESD may request your student's current official attendance record and/or behavioral record when considering your request for the interdistrict transfer.

MESD requires that a student complete an annual Intent to Return form or other annual verification of interdistrict attendance.

The parent/ guardian is responsible for providing transportation to and from school for all students, unless otherwise required by law for certain special education students, or where current bus routes are able to transport students from the district of residency.