



430 East Prather St.
PO Box 308
Montague, CA 96064

Montague Elementary School
"Working together to enhance learning for all students"
Restore, Rebuild, Reconnect

Matthew Dustan – Superintendent
Casey Geyer - Principal

Phone: 530-459-3001
Fax: 530-459-3788
www.montagueschools.net

S.A.F.E.

Whitney Hamblin- Coordinator
Reanne Back- Assistant Coordinator
530-340-5692

Dear Parents,

8/19/2024

We are excited for this upcoming school year. Please read the following information below for there is some new and important information regarding rules and procedures.

Pick-up Procedure:

- Ring the doorbell or call SAFE phone (530)340-5692.
- **Parents MUST come to the westside door. We will NOT release your student unless a parent or guardian is present.**
- Use pin number to access your student(s).
- Click "Check-out" and an early release reason why you are checking out your student (e.g. "Last transportation").
- **DO NOT forget your signature or to click the confirm button.**
- We will no longer have the option to send students out without a parent or guardian.

****There will be a three strike rule implemented, 3 failed check outs will result in a break from the SAFE program. This is in place for the safety of our students and staff. ****

Discipline Policy and Information:

SAFE program is in-line with school-wide discipline expectations and guidelines. Each year as students grow they sometimes try new behaviors that are counter to SAFE and school rules and some form of disciplinary actions are needed. Any disciplinary action necessary will be appropriate to the rule(s) violated, the individual circumstances of the incident(s), and the number of behavior referrals incurred by an individual student.

While the SAFE Program is separate from the regularly scheduled school day, a student's behavior choices during school time can affect their ability to participate in different SAFE activities. The rationale is that if a student is unable to monitor their behavior and follow expectations of the regular school day, they will also be unable to maintain appropriate behavior in the SAFE program.



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The following are the main disciplinary consequences utilized by SAFE staff:

- Staff initiated disciplinary action
- Loss of ASES privileges (athletics, special events, etc.)
- Communication to parents
- Conference with parents/students
- Mediation formal/informal with students
- Community Service
- Suspension from ASES Program
- Payment for damaged or lost/stolen property

Discipline Procedures:

1. Written report
2. Phone call home
3. Follow up phone call home (my be bypassed depending on severity of behaviors)
4. Suspension from SAFE programing (duration dependent on severity of behaviors)

****There will be a ZERO tolerance policy for negative or counterproductive behaviors.****

Thank you,

Whitney and Reanne



Tear and return signed portion by 9/6/2024.

I have read and understood all the new SAFE policies and procedures.

X _____

Parent Signature

X _____

Student(s) Signature

 Print Parent Name

 Print Student(s) Name